

Minutes of Joint Health and Safety Committee Meeting

Department of Mechanical and Industrial Engineering

University of Toronto

Jan. 18, 2008

Attendees:

Professor Mills: co-chair

Len Roosman: co-chair

Joe Baptista: secretary

Kelly Coburn

Absent: None

Business Arising From Previous Meeting:

- 1. Safety training:** Len and Oscar have our department web based safety training course operational. The first group of students have completed the course. Further information is available on a Jan. 29, 2008 Bulletin newspaper article or at <http://www.news.utoronto.ca/bin6/080129-3594.asp>
- 2. MC405 lab:** Has requested Biohazard level 2 rating. The lab is currently being renovated. Len and Joe will receive biohazard inspection training before the lab is occupied.
- 3. RS114 equipment wiring:** Improper equipment wiring. Supervisor asked to arrange for a repair. Joe will re-inspect.
- 4. Department JHSC inspections:** Completed for 2007 – We have now started with the 2008 inspections.
- 5. First aid/CPR course:** 11 faculty/staff attended the course on Dec. 11, 2007. The department will also look into offering the course to graduate students at a later date.
- 6. Defibrillator:** Our JHSC reviewed purchasing defibrillators for the department. Kelly will look into any liability issues. Joe will arrange a meeting with a supplier to gather more information. Some information is available at www.heartandstroke.ca

New Business:

- 1. MC120 chemical waste drop off area:** Len and Joe will set up chemical and fire safety cabinets to safely store the chemical waste containers while we wait for them to be picked up.
- 2. Safety training:** Len to check if annual safety training is required.
- 3. Mercury spill in MC222:** Len and Joe to arrange for a clean up and then mercury vapour testing by Geoff Shirtliff-Hinds from Office of Environmental Health and Safety.
- 4. MC78 (machine shop) emergency power shut off switch:** Len and the shop manager will test the system to ensure all shop equipment will be shutdown by this system.

Next Meeting: Feb., 2008